

**Mayor/Chair Meeting  
March 2, 2005  
Meeting Summary**

Attachment # 3  
Page 1 of 6

**Attendees:**

Chairman Cliff Thael  
Mayor John Marks  
Parwez Alam, County Administrator  
Anita Favors, City Manager  
Vincent Long, Assistant County Administrator  
Herb Thiele, County Attorney  
Jim English, City Attorney  
Dinah Hart, Intergovernmental Relations Director  
Andrea Simpson, Senior Assistant to the County Administrator  
Marlon Brown, Assistant to the City Manager  
Martin Green, Commission Aide

(Agendas – Attachment #1.)

Item 1:        Downtown Development Resource Center: Chairman Thael briefed the Mayor on his recent return visit to Chattanooga, TN and reiterated the need for the City and County to look into a one-stop permitting shop. Chairman Thael informed the Mayor that the County recently released a Request for Proposals to seek an appropriate building for the relocation of the County Growth Management Department. The Mayor stated that co-location of the departments makes sense and would be good for the community. The Mayor stated that the Frenchtown Renaissance Center may be a viable option for this endeavor, and it would also create the foot traffic that this area needs for revitalization. The City is leasing space there currently from the owner, Hurley Rudd, but also has the option to buy the space in future years. The City Manager stated that she could delay moving one of the City departments into this space, until City and County staff has had an opportunity to explore the concept of co-location at the Renaissance Center. Staff will also look at the space needs of the Planning Department and CRTPA to see if there will be room to accommodate these entities.

The Mayor questioned how this concept developed in Chattanooga and whether the Chairman was able to collect any enabling documents on his latest visit. Vince Long explained that there were very few official documents that effectuated the Chattanooga Downtown Development Resource Center, and that an update on the Chairman's latest trip would be forthcoming.

The City Manager informed the Mayor and Chairman that the City of Charlotte/Mecklenburg County had a similar joint permitting operation but that it is also a consolidated government.

Item 2:        Frenchtown Tax Increment Financing (TIF) Payment: The County Administrator informed the Mayor and Chairman that, last year, the County made their TIF payment to the City for the Frenchtown CRA and the dollars associated with the MSTUs

were refunded to the County. City staff has indicated that there may not be a refund this year for the payment associated with the MSTUs. The City surmised that last year's payment and refund took place during the City/County negotiations regarding the Downtown CRA. The City and County Attorneys will explore the legal issues regarding the Frenchtown TIF payment and report back at the next Mayor/Chair meeting.

Item 3: Co-Location of City/County Growth Management Departments:  
(Discussed in item #1)

Item 4: Update on January 31, 2005 Meeting Issues

- Report on Southeast Sprayfield Agreement – City staffer, Jim Oskowis, is preparing an update and it will be shared with the Chairman at the April 6, 2005 Mayor/Chair meeting.
- Urban Design Commission – The resolution regarding the establishment of this Commission will be taken up at the City's March 23, 2005 meeting. Chairman Thae'll will forward two names to the Mayor to serve as County appointments.
- Televising Comp Plan Meetings – The City Manager reported that televising the Comp Plan meetings, as well as consideration of the Blueprint 2000 and CRTPA meetings would pose a staffing and financial issue for the City. The County Public Information Office learned that, barring programming conflicts with Comcast, the Comp Plan meetings held in the County Chambers can be televised. The County Administrator suggested sharing the responsibility – the City televising Blueprint meetings, the County televising Comp Plan meetings. This issue will be brought back at the April 6, 2005 Mayor/Chair meeting.
- Employee Health Insurance/City, County, School Board Collaboration – The County Administrator informed the Mayor and Chairman that the City, County and School Board Human Resource Departments met regarding possible coordination and collaboration regarding employee health insurance. Although it was too soon to pursue these possible efficiencies this year, the work group will continue to meet to explore the collaboration for the 2007 plan year. Lillian Bennett, the County's HR Director, will coordinate future meetings. Updates will be provided the Mayor and Chairman in the future.
- Update from Attorneys on Modification of the Comp Plan Joint City/County Public Hearing Process – The City and County Attorneys will provide an update on this issue at the April 6, 2005 Mayor/Chair meeting.

Item 5: Reaffirmation of Goals and Objectives: The Mayor restated that the Goals and Objectives of the Mayor/Chair meetings are:

Mayor/Chair Summary  
March 2, 2005  
Page: 3

- Successful completion of negotiations and agreements (Water and Sewer, Park and Recreation, Fire if postponement to 2006 does not occur).
- Completion of planning study and identification of site for Performing Arts Center (PAC) - The Mayor reported that the study was underway and there really wasn't anything for City and County to discuss at this point. The City Manager stated that whatever comes out of the study will more than likely require City and County funding. Chairman Thael stated that there needs to be a major private sector funding piece involved in this project.
- Successful negotiation between all parties regarding state disposition of lands - Chairman Thael reported that the Board appointed Commissioner DePuy to stay on top of this issue. He also stated that Commissioner DePuy thinks the community can get a Payment in Lieu of Taxes (PILOT) from the Legislature this year. The Mayor raised concerns about complicating the State Lands Disposition issue with the PILOT concept. The Chairman reminded the Mayor that the community stake holders signed an agreement regarding the state disposition of lands, the direction the community was heading was very clear in that agreement and it did not involve a PILOT component. The City Manager reported that Commissioners Mustian, DePuy and Representative Ausley have been meeting regularly on the state lands issue.

Item 6: Status of Joint Health Insurance discussions:  
(Discussed in item #4)

Item 7: Update on negotiations for Water and Sewer, Parks and Recreation and Fire Agreements: Chairman Thael reported that he met with Commissioner Katz on this issue on the morning of March 2, 2005 and that negotiations are moving forward.

Item 8: Update on disposition of state lands:  
(Discussed in item #4)

Item 9: Teambuilding session at the Challenger Center: During the January 31, 2005 Mayor/Chair meeting, Chairman Thael informed the Mayor of a proposal by the Challenger Center for the City and County Commissions to participate in a joint mission operation/simulation for the purpose of fostering team building. The Mayor reported that, due to difficulty in scheduling, the teambuilding session would not work.

Item 10: Discussion of co-location of Growth Management Staff:  
(Discussed in item #1)

Item 11: Legislative Reception: The Mayor informed the Chairman that the Tallahassee/Leon County Legislative reception would be held on Tuesday, March 8, 2005 from 5:00 - 8:00 P.M. on Adams Street, in front of City Hall.

Mayor/Chair Summary  
March 2, 2005  
Page: 4

Item 12: Florida Flu Vaccine Research Institute: The Mayor requested that a message of community support be sent to the Legislature regarding pursuit of the Florida Flu Vaccine Research Institute. He stated that the Governor has conceptually backed the Institute and would like to see a resolution of the community's interest and local commitment. Jim English had drafted a resolution stating such support, to be signed by the Board, City Commission, FAMU, TCC, FSU and other community partners. The City Manger requested that, prior to pursuing a resolution, a position paper on "what the Institute is" be distributed to the community partners. The Institute's ties to Innovation Park should also be included in the position paper. Jim English will bring this issue back at the April 6, 2005 Mayor/Chair meeting.

Item 13: Wakulla Springs/Woodville Karst Plain Workshop: The Mayor reported that a Wakulla Springs/Woodville Karst Plain Workshop is scheduled for May 12<sup>th</sup> through 13<sup>th</sup> at the Turnbull Center. City and County Stormwater staff will be attending the workshop. The Mayor stated that the City and County need to show a unified front and become sponsors of the workshop. Chairman Thael informed the Mayor that he met with Secretary Castille earlier in the day and she wants to work with the City and County in resolving regional issues. The Chairman also reported that Phase II of the Woodville Aquifer Study was completed and that he would make sure a copy was sent to the Mayor.

Item 14: World War II Memorial: The Mayor indicated that since both the City and County allocated \$12,500 each to the project, that they should be recognized as a "gold level" sponsor. With this designation comes a plaque recognizing the level of participation. The Mayor will talk to Commissioner Grippa about meeting together with the Veterans Administration to make sure that this participation level is recognized.

Item 15: San Luis Mission: The Mayor asked whether the Board received the Mission's funding request. The Chairman informed the Mayor that the issue will be taken up at the Board's March 22, 2005 regular meeting.

Item 16: Florida Public Works Convention: Chairman Thael reported that the Florida Public Works Convention is going to be held in Tallahassee in May of 2006. The Convention planners have requested assistance in securing the 1,500-2,000 rooms that will be needed to accommodate Convention attendees and vendors. The County Administrator advised that this would be the role of the Convention and Visitors Bureau (CVB) and the Tourist Development Council (TDC). Commissioners Winchester and Katz are the County/City representatives on the TDC.

Meeting Adjourned

# Mayor/Chair Meeting

WEDNESDAY, MARCH 2, 2005

12:00 P.M.

County Administration Conference Room

1. Downtown Development Resource Center
2. Frenchtown TIF Payment - MSTUs
3. Co-Location of City/County Growth Management Departments
4. Update on January 31, 2005 Meeting Issues
  - Report on Southeast Sprayfield Agreement
  - Urban Design Commission
  - Televising Comp Plan Meetings
  - Employee Health Insurance/City, County, School Board Collaboration
  - Update from Attorneys on Modification of the Comp Plan Joint City/County Public Hearing Process
5. Florida Public Works Convention

**Mayor-Chair Meeting Agenda  
March 2, 2005  
Leon County Courthouse, 5<sup>th</sup> floor  
12:00 p.m.**

1. Reaffirmation of 2005 Goals and Objectives
2. Status of Joint Health Insurance discussions
3. Update on negotiations for Water and Sewer, Parks and Recreation and Fire agreements
4. Update on disposition of state lands
5. Teambuilding session at the Challenger Center
6. Discussion of co-location of Growth Management staff
7. Legislative Reception

Also discussed...

8. Florida Flu Vaccine Research Institute
9. Hydro Geological Workshop
10. World War II Memorial
11. San Luis Mission